



YOUTH IN GOVERNMENT DAY MARCH 27, 2012

STUDENT APPLICATION

Name _____

Address _____

Home Phone: _____ Cell Phone: _____

Email address _____

School _____ grade _____

Vice principal recommendation _____

Directions: Using the space below, please answer the following questions:

1. Why do you want to participate in Youth In Government Day?
2. What type of positions do you hope to job shadow? (see next page for choices)
3. What career(s) or fields interest you?
4. The topic for 2012 will address Public Information Campaigns. Please rank from 1-3, the type of marketing piece that most interests you. Use 1" as your first choice, "2" as your second, and so on.

_____ Video _____ Social Media _____ Online News
5. Please indicate if you require a vegetarian lunch. _____ Yes _____ No

**The application is due to your Vice Principal NO LATER THAN
WEDNESDAY, FEBRUARY 22, 2012!**

Please rate your top five preferences in City Government, using “1” as your first choice, “2” as your second, and so on. Remember that the availability of certain positions is limited. What is guaranteed is that you will have a terrific day filled with new experiences!

CITY GOVERNMENT

_____ Elected officials (Mayor and City Council Members)

The Mayor and City Council members are elected by Pleasanton residents to provide leadership to City Staff and make decisions on behalf of the residents.

_____ Administration (City Manager, City Attorney, City Clerk)

The City Manager and his office provide the overall administration, leadership and direction for the City. The City Attorney and his office advise the City Council and City staff on all legal matters pertaining to City business. The City Clerk and her office processes City Council agendas, holds and maintains filing systems and records for the City and maintains the Pleasanton Municipal Code.

_____ Public Information

This is the public spokesperson of the department or agency and interfaces between the agency and the media.

_____ Public Safety (fire and police)

The Fire department is responsible for minimizing fire risk and responding to all emergency fire, medical, rescue and hazardous materials incidents. The Police department is responsible for protecting the rights of individuals, minimizing criminality, and enhancing community safety.

_____ Business services (finance, economic development)

The Finance department oversees the City’s financial operations. The Economic Development department administers the Economic Vitality Program and the Transportation Management program and serves as ombudsman for local business and helps coordinate the customer service and development services projects.

_____ Parks and Community Services

The Parks and Community Services department provides recreational classes and activities, preschool programs, environmental education classes/programs, facility scheduling, senior programs, paratransit services; and manages and coordinates all youth and adult sports, youth and teen programs, recreation activities for developmentally disabled adults. The Parks Division provides landscape maintenance of parks, open space areas, city streets, trees and trail systems.

_____ Library

The Library provides access to materials and services which meet the informational, educational and recreational needs of the community.

_____ Civic Arts

The Firehouse Arts Center provides theater productions, art exhibits, and other art classes and programs.

_____ Naturalist/Museum Programs

Alviso Adobe Community Park offers naturalist led nature programs and historic tours and education.

_____ **Human Resources**

The Human Resources department provides services necessary to recruit and retain a quality workforce.

_____ **Information Technology**

The Information Technology department provides computer systems, telephone and network support to City staff.

_____ **Public Works (engineering, planning)**

The Engineering Division is responsible for the design, inspection, and construction of public facilities. The Planning Division protects and promotes public health, safety and general welfare through the development and administration of the General Plan and other planning, zoning, and environmental regulations.

Please rate your top five preferences in school government, using “1” as your first choice, “2” as your second, and so on. Remember that the availability of certain positions is limited. What is guaranteed is that you will have a terrific day filled with new experiences!

SCHOOL GOVERNMENT

_____ **School Board Trustees**

The school board members are elected by Pleasanton residents to provide leadership to the Pleasanton Unified School District and make decisions on behalf of the residents.

_____ **Superintendent**

The Superintendent is responsible for overall administration of the District.

_____ **Business Services**

The Business Services department oversees accounts payable, purchasing, employee benefits, payroll, and funding sources.

_____ **Educational Services**

The Educational Services department oversees all education-related departments in the District, including Curriculum, Career Technical Education, Apprenticeship Programs, Special Projects, Special Education, Pupil Services, and Adult Education.

_____ **Human Resources**

The Human Resources department provides services necessary to recruit and retain quality administrators, teachers, and classified staff and acts as a liaison to the bargaining units.

_____ **School Principal (circle one: elementary, middle, high school)**

The school Principal has responsibility for staff, students, parent groups, curriculum, budget and site issues.

_____ **Technology and Data Processing**

The Technology and Data Processing department provides support for District computer systems (Zangle), telephone, and network support to PUSD staff, as well as student grading and reporting.

_____ **Maintenance and Operations**

The Maintenance and Operations department provides custodial and maintenance to all PUSD sites, as well as oversees safety issues.

_____ **Public Information**

This office is the liaison between the District and the public.

_____ **Child Nutrition**

The Child Nutrition department provides food services for students and staff as well as provides outreach for healthy eating.

_____ **Child Care (Kid's Club)**

The Kid's Club provides before and after-school care to PUSD students.

_____ **Library and Media Services**

The Media Services department facilitates textbook ordering and inventory, as well as provides and maintains school library and teacher materials.

_____ **Printing and Graphics**

The Graphics department provides printing, copying and other related services to PUSD staff.

_____ **Adult and Community Education**

The Adult and Community Education department offers the community classes in business/career technical education, independent study for high school, ESL, high school diploma/GED, and other enrichment courses.

A portion of the day will be spent discussing topics of interest to students. This is your opportunity to provide input regarding the City of Pleasanton, the school district, and issues related to students.

By signing this application, you agree to participate in all phases of the program should you be selected. You also agree to act responsibly, and dress appropriately as you represent yourself and your school. If selected, you will also need to complete a field trip authorization form.

(Parent signature)

(Date)

(Student signature)

(Date)